

**INTERNAL QUALITY ASSURANCE CELL
HCDG COLLEGE, NITAIPUKHURI
Dist: Sivasagar, Assam, PIN-785671**

Ref. No. HCDGC/IQAC/QM/1/25

Date: 25/02/2025

AGENDA

1. Chairperson's gracing of the chair
2. Objectives of the meeting- Coordinator, IQAC
3. Minutes of the last meeting- Discussion
4. NAAC Reforms (Binary Accreditation)
5. IQAC initiatives for Research Publications
6. MoU with feeder institutions
7. Inter-school Quiz Competition
8. Others
9. Chairperson's remark
10. End of the meeting

Proceeding of the Meeting

A meeting of IQAC, H.C.D.G. College, Nitaipukhuriis held today on 25/2/2025 in the Conference Hall – II presided over by Dr. B.K. Borah. Dr. Gitamoni Handique Gogoi, Coordinator, IQAC has explained the objectives of the meeting after greeting all the members and has sought constructive suggestion from the members present for improving the functioning of the IQAC.

Thereafter the Coordinator has presented the proceedings of the last IQAC meeting The house passed the proceeding anonymously.

After that, the coordinator informs the house about the new binary accreditation process of NAAC which is going to be implementing very soon. Dr. Leena Dutta explains the criteria of the new accreditation system in detail.

In the next agenda, Dr. Borah proposes to publish a peer reviewed research journal from IQAC and assigns Dr. Polin Hazarika to ensure publish of the journal. The house agrees to apply for an ISSN number for the proposed journal. The house takes the following resolution:

Resolution 1:

IQAC would publish a peer reviewed ISSN Journal to enhance research activities in the institution.

Thereafter, the house discusses on developing a cordial relationship with feeder schools of the neighbouring area for greater interest of the institutions. The house agrees to sign MoU with the feeder high school and higher secondary schools of Demow, Nitai-Panidehing area. The house takes the following resolution:

Resolution 2:

For greater academic, cultural and social interest of the institution, IQAC would take the initiative to sign MoU with feeder schools of Demow and Nitai-Panidehing area.

In the next agenda, the chairperson proposes to arrange a quiz competition. The house takes the resolution:

Resolution 3:

Let the IQAC arrange an Inter-school quiz competition among the MoU signed institutions in the month of May.

In the end of the meeting Dr. B.K. Borah in his comment from the chair requests the stakeholders to offer necessary support to IQAC.



Dr. Gitamoni Handique Gogoi

(Coordinator)

Coordinator/Convener,
IQAC
HCDG College, Nitaipukhuri,
Sivasagar, Assam



Dr. Birinchi Kumar Borah

(Chairperson)

Principal
H.C.D.G College
Nitaipukhuri, Sivasagar

Action Taken Report on the Resolutions of the Meeting held on 25/2/2025

Sl. No.	Resolution	Action Taken
1	Resolved that IQAC to publish a peer reviewed research journal	Initiated
2	Resolved that MoU is signed by the institution with feeder institutions of the neighbouring area	Implemented
3	Resolved that an inter-school quiz competition to be arranged	Implemented

The following resolutions are taken in today's meeting after detailed discussion and incorporating the advices given by the respected members:

Resolution 1: IQAC would publish a peer reviewed ISSN Journal to enhance research activities in the institution.

Resolution 2: For greater academic, cultural and social interest of the institution, IQAC would take the initiative to sign MoU with feeder schools of Demow and Nitai-Panidehing area.

Resolution 3: Let the IQAC arrange an Inter-school quiz competition among the MoU signed institutions in the month of May.

Dr. Gitamoni Handique Gogoi

(Coordinator)

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