

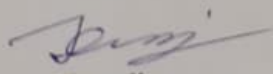
**HEM CHANDRA DEV GOSWAMI COLLEGE, NITAIPUKHURI**  
**SIVASAGAR, ASSAM**


(Affiliated to Dibrugarh University, Dibrugarh, Assam)



**SUPPORTING DOCUMENTS**  
*for*  
**SELF STUDY REPORT (SSR) of NAAC**  
**3<sup>rd</sup> Cycle**  
**Period: (2018 to 2023)**

INDICATORS	DESCRIPTIONS
Criterion	3
Title of the Criterion	<b>Research, Innovation and Extension</b>
Key Indicator	Collaboration
Metric No	3.5
Documents	Supporting documents on Functional MoU

  
IQAC, Coordinator  
Coordinator/Convener  
IQAC  
HCDG College, Nitaipukhuri  
Sivasagar, Assam

  
Principal, H.C.D.G. College  
Principal  
H.C.D.G. College  
Nitaipukhuri, Sivasagar

**Prepared and Submitted by Hem Chandra Dev Goswami College, Nitaipukhuri**

# MEMORANDUM OF UNDERSTANDING

HCDG COLLEGE, NITAIPUKHURI  
WITH BIR LACHIT BORPHUKAN COLLEGE, SIVASAGAR

Dated the 24th Feb., 2020  
Sivasagar



*We hereby sign a memorandum of understanding between the department of English, HCDG College, Nitaipukhuri, with the Department of English, Bir Lachit Borphukan College, Sivasagar, today on 24th Feb, 2020, to facilitate joint collaborative academic activities between the faculty, students and staff of the two departments with mutual cooperation and efforts. We sincerely believe that the agreement will enhance academic cooperation for future benefit of the students, and would help to promote and share the best practices of both the institutions.*

Gitali Saikia  
HoD, English

Dipali Gogoi  
Vice Principal

Ajeetazeta Sharmah  
HoD, English

Dipali Neog  
Principal

HCDG College, Nitaipukhuri

BLB College, Sivasagar

HEAD

Department of English

Bir Lachit Borphukan College

Principal in-Charge  
Bir Lachit Borphukan College  
Sivasagar

HoD, Associate Prof  
Dept. of English  
HCDG College, Nitaipukhuri



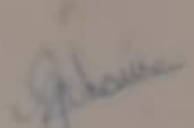
असम असम ASSAM

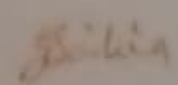
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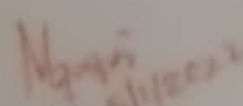
**MEMORANDUM OF UNDERSTANDING  
H.C.D.G. COLLEGE WITH NITAIPUKHURI COACHING CENTRE**

Dated the 5<sup>th</sup> January 2022  
Nitaipukhuri, Sivasagar

We hereby sign a memorandum of understanding between H.C.D.G. College, Nitaipukhuri and Nitaipukhuri Coaching Centre (N.P.C.C.), Nitaipukhuri, Sivasagar, today on 05-01-2022 to enhance facilities and joint collaborative sporting activities between the college family and Nitaipukhuri Coaching Centre (N.P.C.C.). We sincerely believe that this MOU will create a healthy sporting environment among the trainee players and the future generation will highly be benefitted.

  
Principal

  
Co-ordinator IQAC

  
President

  
Secretary

## Memorandum of Understanding

This Memorandum of understanding entered in to at Nitaipukhuri on 07/01/2022

### **Between**

M/S ICT Academy, a society incorporated under the Tamil Nadu Societies Registration Act, 1975 and having its office at ELCOT Complex, 2-7 Developed Plots, Industrial Estate, Perungudi, Chennai – 600 096, Tamil Nadu, India and its Regional office at ICT ACADEMY, 2C-2<sup>nd</sup> Floor, Fortune Central, Basisthapur, Beltola, Guwahati-781028.

### **AND**

Hem Chandra Dev Goswami College, Assam, being the beneficiary of this MoU having its campus in Nitaipukhuri, Sivasagar, Assam – 785671.

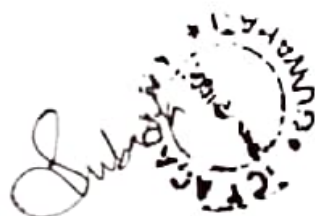
### **Whereas**

ICT Academy is an initiative of the Government of India in collaboration with the state Governments and Industries. ICT Academy is a not-for-profit society, the first of its kind pioneer venture under the Public-Private-Partnership (PPP) model that endeavors to train the higher education teachers and students thereby exercises on developing the next generation teachers and industry ready students.

ICT Academy was started to meet the skill requirements of the industry and generate more employment especially in tier 2 and 3 towns, the rural parts of the country. The organization was formed with representations from the State Governments, leading companies in the ICT industry and National Association of Software Services Companies (NASSCOM) in India.

With training of teachers and students as the primary objective, ICT Academy has been working through a seven pillar program in the areas of Faculty Development, Student Skill Development, Entrepreneurship Development, Youth Empowerment, Industry- Institute Interaction, Digital Empowerment and Research & Publications.

ICT Academy has approached HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM to be the institutional member of ICT Academy to offer various courses to the teachers of the college.





ICT Academy is also keen on collaborating with HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM and is agreeable to enter into this MOU with HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM as per the terms and conditions set out hereafter,

Now this MOU witnesses as under

#### 1. Scope of the MOU

- 1.1. HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM hereby agrees to become the institutional member of ICT Academy to offer its services to the teachers/researchers in HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM
- 1.2. ICT Academy agrees to provide the following services to the teachers/researchers of HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM.
  - 1.2.1. ICT Academy shall provide Industry relevant Training Programs in the domain of ICT, for the Teachers / Research scholars
  - 1.2.2. ICT Academy shall provide industry relevant training programs for the students, at a nominal cost mutually agreed by both the parties
  - 1.2.3. ICT Academy shall make its content accessible through a web portal for the teachers/researchers of the institutions
  - 1.2.4. ICT Academy shall conduct guest lectures, seminars, workshop and conferences for the teachers and the students in association with university and its colleges
  - 1.2.5. ICT Academy would provide assistance in Research activities to the teachers by way of supervision and collaboration
  - 1.2.6. ICT Academy shall invite the teachers/researchers to submit research papers for publishing in ICTACT Journals
  - 1.2.7. ICT Academy shall invite for research proposals for funding, which shall be applied for joint funding from research funding bodies.
- 1.3. HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM, shall notify about the program of ICT Academy to its departments and assist in the active participation of the teachers.
- 1.4. HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM, shall provide the following infrastructure at its campus for some of the training programs, workshops and conferences to be conducted by ICT Academy.
  - 1.4.1. Computer Lab infrastructure (Hardware, software and peripherals)
  - 1.4.2. Training room for conducting the training programs
  - 1.4.3. Conference Hall /seminar Hall/Auditorium
  - 1.4.4. LCD projector and screen.
- 1.5. The teachers/researchers of HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM, would attend some special training programs at ICT Academy Campus, Chennai (If interested). ICT Academy shall provide necessary infrastructure for the conductance of the training program.
- 1.6. HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM hereby undertakes that it shall utilize the



Contents, training materials and such other information provided hereunder beyond the scope of this MOU and shall not share such information with any third party or render services utilizing the materials, contents, training materials to the third parties without the consent of ICT Academy except for academic activities.

- 1.7. ICT Academy agrees to provide various domain specific training program to the teachers in the university and its colleges on regular basis.
- 1.8. ICT Academy shall bring industry certified trainers of the HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM, on every program conducted for the teachers/researchers of the college.
- 1.9. Both the parties shall explore and jointly develop new course for the teachers from time to time the terms for the same will be discussed as and when required
- 1.10. Both the parties shall explore to work on specific ICT related research areas as per the industry requirement and agreed upon by both the parties

## **2. Operation of this MOU**

Upon execution of this MOU, ICT Academy shall communicate to HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM, the training schedules. Thereupon, the parties shall mutually discuss and agree on the operational terms based on which ICT Academy would offer its various other services.

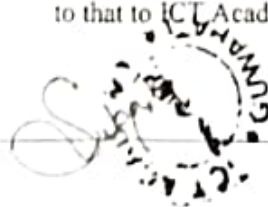
## **3. Validity of this MOU**

The validity of this MOU would be for One year from the date of the signing. The MOU may be renewed through a new MOU on completion of One year on such terms mutually agreed between the parties. Both parties shall have the right to terminate this MOU if any of the party does not comply with its obligations under this MOU by issuing 30 days prior notice

## **4. Confidentiality**

- 4.1 The parties shall treat all information, documents, contents and materials that are specifically declared as confidential pertaining to ICT Academy or HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM, provided under this MOU as confidential.
- 4.2 ICT Academy or HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM, shall not disclose any aspect of any confidential information to any third party in any manner whatsoever other than in the normal course of agreed terms under this MOU.
- 4.3 The confidentiality of information shall survive until the termination of this Agreement.

5. Upon the termination of this MOU, HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM, shall return all the contents, training materials and such other information provided by ICT Academy under this MOU duly without any undue delay and in cases where such information is not capable of being returned, destroy the same and provide a certification to that to ICT Academy.





**6. Intellectual Property**

All the intellectual Property rights with respect to the programs contents provided by ICT Academy shall vest with ICT Academy and upon the termination of this agreement by efflux of time or such other earlier termination, HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM, shall not have the right to use programs, contents, and such other training materials installed under this MOU and return the same to ICT Academy.

**7. Notices**

All notices regarding this agreement shall be by personal delivery or by certified or registered mail postage prepaid or by courier, at the address as either of them may so provide by notice given to the other in the same manner. Any such notices shall be deemed received when actually delivered if personal delivery or three days after delivered to an overnight or express mail facility, if delivered through post.

**8. Governing Law**

This MOU is made under and shall be governed by and construed under the law of the republic of India under the jurisdiction of the courts at Guwahati/Chennai.

**9. Commercials**

It is a Non Commercial MoU between ICT Academy and HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM. The College will provide the infrastructure and space to host the Faculty Development Programs at their premises.

**10. Arbitration**

In the event any of any claim, controversy, dispute or difference between the parties, arising out of or in connection with or in relation to this agreement either party will be entitled refer the same to arbitration in accordance with the rules of arbitrators, one to be appointed by ICT Academy, the other to be appointed by HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM, and the third to be appointed by the two arbitrators appointed by the parties. The award of the arbitrators shall be final and binding on the parties

The Arbitration proceedings shall be held at Guwahati/Chennai.

In witness whereof the parties have executed this MOU on

For ICT Academy



Name: Subhash Upadhyaya

Designation: Senior Manager

Witness 1:

For HEM CHANDRA DEV GOSWAMI COLLEGE, ASSAM



Name:

Designation:

Witness 2:

Principal  
H.C.D.G. College  
Nitaipukhuri, Sivasagar






অসম অসম ASSAM


27AA 356811


**MEMORANDUM OF UNDERSTANDING  
BETWEEN H.C.D.G. COLLEGE AND  
BRAHMAKUMARI WORLD PEACE RETREAT CENTRE, DEMOW**

We hereby sign a memorandum of understanding between H.C.D.G. College, Nitaipukhuri and Brahmakumari World Peace Retreat centre, Demow, Sivasagar of Prajapati Bhrahmakumari Iswariya Viswa Vidyalaya, today on 09/ 02/ 2022 to provide facilities of study and spiritual practice of Rajyoga Meditation.

We sincerely believe that this MOU will create a spiritual environment among the students and it will highly be benefited for the future generation.

  
(Dr. Sanjib Borgohain)  
Principal,  
H.C.D.G. College  
Principal  
H.C.D.G. College  
Nitaipukhuri, Sivasagar

  
(Dr. Diganta Gogoi)  
Co ordinator,  
Rajyoga and Meditation Centre,  
H.C.D.G. College

  
(BK Rajani Didi)  
Tinsukia Sub-Zone  
in-charge of  
Brahma Kumaris,  
Upper Assam,  
Nagaland, Mizoram,  
Arunachal Pradesh.





## Resolution No. 1

A resolution is taken in a special meeting held under the presidentship of Dr. Sanjib Kumar Borgohain, Principal, Hem Chandra Dev Goswami College, Nitaipukhuri, Sivasagar, to establish a Trust, titled "Kathasilpi Buddhindra Kumar Rajkhanikar Memorial Trust" with the following office bearers, and this committee is bestowed with the power and responsibility to conduct various literary and social activities under the trust.

Adviser: Bipin Dutta, President, Governing Body, HCDG College, Nitaipukhuri

President: Dr. S. K. Borgohain, Principal, HCDG College, Nitaipukhuri

Working President: Manashi Gogoi, HoD, Education, HCDG College, Nitaipukhuri

Vice President : Phanidhar Saikia, Vice Principal, HCDG College, Nitaipukhuri

Secretary : Dr. Gitali Saikia, HoD, English, HCDG College, Nitaipukhuri

Asstt. Secretary: Siva Ranjan Sharma, Asst. Prof., HCDG College, Nitaipukhuri

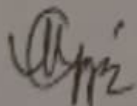
Donner family member : Bhaskar Ranjan Chabukdhara

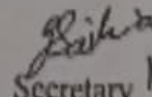
Members: Dr. Diganta Gogoi

Dr. Tarun Gogoi

Dr. Polin Hazarika

Sibananda Sharma

  
15/9/2022  
President

  
15/9/2022  
Secretary

President / Secretary

President / Secretary

Kathasilpi Buddhindra Kumar Rajkhanikar  
Memorial Trust  
HCDG College, Nitaipukhuri, Sivasagar

Kathasilpi Buddhindra Kumar Rajkhanikar  
Memorial Trust  
HCDG College, Nitaipukhuri, Sivasagar



KNOW ALL MEN BY THESE PRESENTS that We (1) Dr. Sanjib Kumar Borgohain, Principal H.C.D.G. College (President ex officio) (2) Sri Phanidhar Saikia, (Vice President) (3) Dr. Diganta Gogoi (Vice President) (4) Sri Sivanarjan Sharma (Joint Secretary) (5) Sri Bhaskar Ranjan Chahukdhara (Member) (6) Dr. Tarun Gogoi (Member) (7) Dr. Palin Hazarika (Member) (8) Sri Sivananda Sharma (Member) of Late Buddhindra Kumar Rajkhanikar 'NYAS SAMITY' do hereby appoint, nominate, constitute Dr. Gituli Saikia (Joint Secretary) and Mrs. Manashi Gogoi, Associate Prof Education dept. (Working President) as our lawful attorney to acts and do things for us and on our behalf for the smooth operation of Late Buddhindra Kumar Rajkhanikar NYAS SAMITY (hereinafter called the "NYAS SAMITY") and any acts/works done by our said attorney in the course of business of the said NYAS SAMITY shall be construed as acts/works done by us legally. Our said attorney shall do the below noted works for us and on our behalf namely: -

To open a savings bank account jointly at Punjab National Bank, Demow Chariali Branch in which the trust fund will be deposited.

2. To collect, receive and demand in the name of our NYAS SAMITY and on our behalf, all papers, bill, cheque and other negotiable instruments against the smooth running of all Assam Story writing competition and also Memorial Lecture on freedom fighter, social worker, katha silpi Late Buddhindra Kumar Rajkhanikar.

3. To appear before all the officers of concern authority and to do all types of negotiation, to make all the correspondences to take part in any arbitration if required to settle, to defend and to do all acts required in smooth execution of NYAS SAMITY.

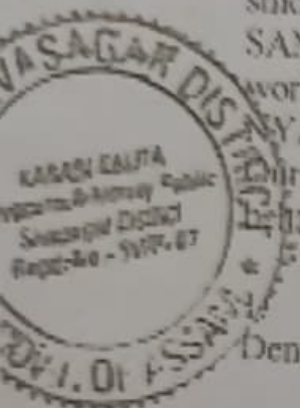
5. And most important to do all the transaction with the bank including withdraw money from the savings account for us on our behalf for the smooth running of the said NYAS SAMITY.

8. To sign and execute all documents for us and our name and to do all necessary acts in reference to the NYAS SAMITY.

Executed before me

12/12/2019  
Notary Public  
Shri. J. P. Barua  
Regd. No. 141-01  
Guwahati

Contd. ...



Dr. Sanjib Kumar Borgohain  
Dr. Diganta Gogoi  
Dr. Sivanarjan Sharma  
Dr. Bhaskar Ranjan Chahukdhara  
Dr. Tarun Gogoi  
Dr. Palin Hazarika  
Dr. Sivananda Sharma

Dr. Gituli Saikia  
Mrs. Manashi Gogoi  
Dr. Sivanarjan Sharma  
Dr. Bhaskar Ranjan Chahukdhara  
Dr. Tarun Gogoi  
Dr. Palin Hazarika  
Dr. Sivananda Sharma

# **MEMORANDUM OF UNDERSTANDING (MoU)**

*between*

**DEMOW COLLEGE, DEMOW, SIVASAGAR**

*and*

**HEM CHANDRA DEV GOSWAMI (HCDG) COLLEGE  
NITAIPUKHURI, SIVASAGAR**

This **MEMORANDUM OF UNDERSTANDING (MoU)** is made by and between **DEMOW COLLEGE**, Demow, Sivasagar and **HEM CHANDRA DEV GOSWAMI (HCDG) COLLEGE**, Nitaipukhuri, Sivasagar. Both the Institutions shall also be collectively referred to as the '**Parties**' or the '**Institutions**'.

WHEREAS, DEMOW COLLEGE and HEM CHANDRA DEV GOSWAMI (HCDG) COLLEGE both are provincialized colleges under the Govt. of Assam having Arts Stream and imparts co-education with similar subjects for the students.

## **TERMS**

### **5. Purpose of the MoU**

1.1 The primary objective of this MoU is to create a means for co-operative efforts between the 'Institutions' to affect the academic and extension services.

WHEREAS, the 'Institutions' desire to establish certain exchange programmes beneficial to the respective educational institutions and to promote the development of joint studies, training activities, extension services and other educational exchange programmes of mutual interest.

NOW THEREFORE, in contemplation of the mutually beneficial relationships to be established and in consideration of the mutual promises and covenants contained herein, the sufficiency of which is hereby agreed to and accepted the 'Parties' agree as follows:



1.2 'Home Institution' refers to the Institution sending its student(s), faculty member(s), library personnel(s) to the other Institution for the purposes of study, learning, teaching, performing extension activities etc.

1.3 'Receiving Institution' refers to the Institution hosting the visiting student(s), faculty member(s), library personnel(s) from the other Institution for the purposes of study, learning, teaching, performing extension activities etc.

## **6. Validation Period of this MoU**

This MoU is intended only to provide a framework for separate and formal written agreements between the 'Parties' with regard to particular exchange endeavors. In this context, this MoU shall remain in place until:

6.1 Suspended by such a formal written agreement(s).

6.2 Terminated by either 'Party' upon written information /notice of not less than Ninety (90) days or

6.3 At the least, Three (3) years from the execution of the same, unless the 'Parties' mentally agree in writing to extend the same.

## **7. Coordination Committee**

To facilitate this MoU, a **DEMOW COLLEGE- HEM CHANDRA DEV GOSWAMI COLLEGE COLLABORATION COMMITTEE (DCHCDGC)** will be formed. The DCBLBCC will be composed of members from both Institutions with one Chair and Liaison from each Institution. It is the DCHCDGC's responsibility to carry out collaboration related duties and to report to the Heads of both Institutions. The name of the coordination Committee members are as follows-

### **DEMOW COLLEGE:**

- v. Dr. Wakidur Rohman, Coordinator, IQAC
- vi. Mrs. Dipa Sarmah, HoD, Dept. of Economics
- vii. Mr. Palash Sarma, HoD, Dept. of History
- viii. Mr. Salman Hussain, Assistant Professor, Dept. of Economics

# HEM CHANDRA DEV GOSWAMI (HCDG) COLLEGE:

## 8. Areas of Collaboration

The areas of potential collaboration between the 'Parties' in the fields of education (teaching learning and research), innovation and extension services shall include, but not be limited to:

### 8.1 General Education:

- (c) Both the Institutions may send delegates to visit the other Institution to learn about the other's educational system, curriculum and subjects offered. The Home Institution is expected to pay for all of the related expenses. The Receiving Institution is expected to provide assistance in arrangements. A detailed schedule and plan of the visit must be worked out with the DCHCDGC prior to visit.
- (d) Both Institutions may also invite staff and/or faculty members from the other Institution to visit and be involved in short-term teaching and/or consultation. The Inviting Institution is expected to pay for all of the related expenses. Details will be delineated in specific written agreement prior to any such visit.

### 8.2 Students Participation in Program and Training:

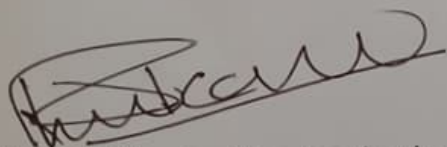
- (d) Students must meet all applicable regulatory and admission standards of the Receiving Institution and obtain all required approvals from the Home Institution for participation in a program.
- (e) Each student accepted by the Receiving Institution at the same level of competency as any other student participating in the program.



- (f) The Receiving Institution will have the right to remove any student from the Program. In this instance, the Receiving Institution will provide written notification to the Home Institution. The Home Institution will comply with the request for removal immediately.

**4.3 Students Participation in Extension Program/Activity:** Students may participate in extension program/activity under a supervisor of faculty member from willing Institution in between two 'Institutions'. The program may include under per view of cultural, environmental, and literary and sports etc. The Home Institution will arrange for performing the events and expenditure.

In witness whereof, the lawfully authorized representative(s) of both 'Parties' have executed two copies of this MoU on this .....day of ....., 2023.

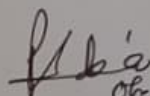


Signed (Head of the Institutions)-

**Dr Deva Kanta Phukan**  
Principal & Secretary  
Demow College, Demow  
Sivasagar (Assam)

DEMOW COLLEGE

Dtd. 06.03.2023



06.03.2023  
Principal i/c  
H.C.D.G. College  
Nainikhuri, Sivasagar

HEM CHANDRA DEVGOSWAMI COLLEGE

Dtd. 06.03.2023



## **Memorandum of Understanding for Academic Cooperation *between***

**Department of Economics, Gargaon College, Simaluguri  
*and***

**Department of Economics, H.C.D.G. College, Nitaipukhuri**

**Date: 2<sup>nd</sup> May, 2023**

Department of Economics, Gargaon College and Department of Economics, Hem Chandra Dev Goswami (H.C.D.G.) College recognizes their strengths in research and education in one or more disciplines of Humanities and Social Sciences and their mutual interest in engaging themselves in academic cooperation.

Department of Economics, Gargaon College and Department of Economics, H.C.D.G. College, therefore, agree to establish a programme for academic cooperation in the areas of mutual interest and in accordance with the terms and conditions set forth in this Memorandum of Understanding (MoU).

### **Objectives**

The objective is to facilitate collaboration between the two institutions, provide opportunity for students and faculty in areas of learning and research and to promote knowledge on the basis of mutual benefit, good initiatives, and frequent interactions.

Department of Economics, Gargaon College and Department of Economics, H.C.D.G. College agree on the following terms:

- a) To jointly organize seminars, conferences, workshops on topics of common interests for the benefit of faculty members and students.
- b) To jointly undertake research and training programmes and to invite each other's faculty to participate in them.
- c) To exchange faculty members and students for the purpose of education and research.
- d) To jointly conduct short term training courses on topics of common interest.
- e) To exchange information pertaining to teaching, learning resources etc.

## Tenure and termination

This MoU will be effective from the date it is signed by representatives of the two institutions. It will remain valid for 5 years and may be continued thereafter after suitable consideration and agreement.

## Coordination

Each institution shall appoint one member from its teaching faculty to coordinate the programme on its behalf. Moreover, a committee consisting of the following members will periodically review and find out ways to strengthen cooperation between the two institutions.

- (a) Principal, Gargaon College,
- (b) Principal, H.C.D.G. College,
- (c) HOD, Department of Economics, Gargaon College,
- (d) HOD, Department of Economics, H.C.D.G. College,
- (e) IQAC Coordinator, Gargaon College
- (f) IQAC Coordinator, H.C.D.G. College

## Arbitration

In case of any dispute relating to any aspect of collaboration under this MoU, the Principal, Gargaon College and the Principal, H.C.D.G. College will jointly resolve the dispute in a spirit of mutual respect and shared responsibility.

This MoU is hereby signed by the Heads and HODs of the respective institutions.

Date: 2<sup>nd</sup> May, 2023

Place: Gargaon College

*Sabyasachi Mahanta*  
(Dr. Sabyasachi Mahanta)  
Principal  
Gargaon College  
Simlughuri, Sivasagar (Assam)

*Krishna Jyoti Handique*  
(Dr. Krishna Jyoti Handique)  
HOD, Department of Economics  
Gargaon College  
Associate Professor & Head  
Department of Economics  
Gargaon College, Simlughuri

*Phanidhar Saikia*  
(Mr. Phanidhar Saikia)  
Principal(I/C)  
H.C.D.G. College  
Nitaipukhuri, Sivasagar

*Bornali Saikia Sonowal*  
(Mrs. Bornali Saikia Sonowal)  
HOD, Department of Economics  
H.C.D.G. College



भारतीय गैर न्यायिक

पाँच रुपये

FIVE RUPEES



भारत INDIA

INDIA NON JUDICIAL

অসম অসম ASSAM

15AA 423690

SERVICES AGREEMENT

For

Special Services (Employability) for

- A) Existing Final Year Students &
- B) New Degree Apprenticeship Programs by HEI

Between

H. C. D. G. COLLEGE, NITAIPUKHURI

P.O: NITAIPUKHURI, P.S: DEMOW, DIST. SIVASAGAR, ASSAM - 785671

And

ASSAM ELECTRONICS DEVELOPMENT CORPORATION LTD.  
Industrial Estate, Bamunimaidan, Guwahati- 781021, Assam

And

TEAMLEASE EDTECH LIMITED

903, Western Edge II,  
Western Express Highway,  
Borivali (E), Mumbai - 400066

September 2023



*Principal*  
H.C.D.G. College  
Nitaipukhuri, Sivasagar





## Agreement

The following agreement is by and between GKD619 ([www.gkd619.com](http://www.gkd619.com)) and H.C.D.G. College, Nitaipukhuri, Sivasagar.

WHEREAS, Developer is an independent contractor hired to develop College website (<http://furkatingcollege.edu.in/>), Educational ERP software, LMS Software, Teachers digital diary, College student ID card, Library card and bulk sms system. WHEREAS, Client seeks to utilize Developer services to develop a College website, Educational ERP software, LMS Software, Teachers digital diary, College student ID card, Library card and bulk sms system for the college.

WHEREAS, the parties acknowledge that the Internet is neither owned nor controlled by any one entity; therefore, Developer can make no guarantee that any given reader shall be able to access Developer designed pages at any given time. Developer represents that it shall make every good faith effort to ensure that its designed sites are for as large an Internet viewing audience as possible;

NOW THEREFORE, in consideration of the mutual promises contained herein, the parties agree to the terms and conditions as follows;

**1. Payments and time:** All the developed content will remain the property of Developer until the project cost has been paid in full. Developer reserves the right to remove the site from service until payment has been received in full. Hereby both the parties agree to sign the contract for a time of 5 years from the date of signing the agreement.

**2. Content:** Client agrees to provide content for the site's pages, if the images or text is to be added to the website.

**3. Completion Date:** Developer and the Client must work together to complete the project in a timely fashion. Developer agrees to work expeditiously to complete the project and its maintenance on time. In the event that the Client fails to provide content, graphics or any other material needed to complete the project, the developer will not be held responsible for delays in completion.

**4. Copyrights and Trademarks:** The Client represents (informs) to Developer and unconditionally guarantees that any elements of text, graphics, photos, designs, trademarks, or other artwork furnished to Developer for inclusion in Web pages are owned by the Client, or that the Client has permission from the rightful owner to use each of these elements, and will hold harmless, protect, and defend Developer from any claim or suit arising from the use of such elements furnished by the Client.

**5. Copyrights to Web Pages:** Developer retains the intellectual rights to all hypertext markup language (HTML), computer programming, and graphical layout design performed within the Client's web site. Upon site transfer and payment in full, Developer will allow Client to use and replicate the HTML coding for its own lawful purposes.

Rights to source code, work-up files, and computer programs are specifically not transferred to the Client, and remain the property of their respective owners.

**6. Design Credit:** Client agrees that the Developer may put a byline on the bottom of their index web page establishing design and development credit. Client also agrees that the website created for the Client may be included in the Developer's portfolio.

**7. Assignment of Project:** The Developer reserves the right to assign certain subcontractors to this project to ensure the right fit for the job as well as on-time completion. The Developer warrants all work completed by subcontractors for this project.

**8. Non disclosure:** The Developer, its employees and subcontractors agree that, except as directed by the Client, it will not at any time during or after the term of this Agreement disclose any Confidential Information to any person whatsoever. Likewise, the Client agrees that it will not convey any Confidential information obtained about the Developer to another party.

**10. Performance Liability:** Developer does not warrant that the functions supplied by Web pages, consultation, advice, or Internet Website will meet the Client's requirements or that the operation of Web pages will be uninterrupted or error-free. The entire risk as to the quality and performance of the Web pages and Website is with Client. In no event will Developer be liable to the Client or any third party for any damages, including any lost profits, lost savings or other incidental, consequential or special damages arising out of the operation of or inability to operate these Web pages or Website, even if Developer has been advised of the possibility of such damages. It is solely client's responsibility to maintain and entry the data into the system.

**11. Agreement Revisions:** Revisions to this Agreement will be considered agreed to by Developer and Client when 1 month written notice of requested changes have been signed by both parties.

**12. Lawful Purpose:** Client may only use Developer's design services for lawful purpose. Transmission of any material in violation of any Federal, State or Local regulation is prohibited. This includes, but is not limited to copyrighted material, material legally judged to be threatening or obscene, pornographic, profane, or material protected by trade secrets. This also includes links or any connection to such materials.

**13. Renew System:** Client must bear a cost Rs. Forty thousand (40000) + 18% GST/- for renewal of the college website, a cost Rs. Thirty thousand (30,000) + 18% GST /- for renewal of the ERP solution every year for Domain, Hosting And AMC. Price may be changed depending on domain and hosting charges if its increased in market. The cost for Student's ID card, Library card and bulk sms will depend on number of quantity of



the said product.

14. Back Up: Back up of database will be maintained only at the end of the month.

15. Entire Understanding: The agreement contained in this "Website Design Development Agreement" constitutes the sole agreement between Developer and Client regarding its web design service. It becomes effective only when signed by both parties. All prices specified in this Agreement will be honored for the terms listed above after both parties sign this Agreement. Continued services after that time will require a new agreement. This agreement shall be governed and construed in accordance with the laws of the Assam, India.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date indicated below.

Witness

1. *Gitali Sikia*

Date: *6th June 2023*

2. *Gopal Das*  
*6/6*

Date: *6th June 2023*

*P. Das*  
*06-06-2023*  
Principal, i/c  
H.C.D.G College, Nitaipukhuri

Date *06-06-2023*

Signature

Date

*06.06.2023*



अजय असम ASSAM

33AA 920213



**Memorandum of Understanding for Professional Cooperation**

*between*

**H.C.D.G. College, Nitaipukhuri, Sivasagar**

*and*

**Aicheng Innovation and Research Pvt. Ltd, Nitaipukhuri,**

**Sivasagar**

**Date: 17/10/2023**

H.C.D.G College, Nitaipukhuri, Sivasagar and Aicheng Innovation and Research Pvt. Ltd, Nitaipukhuri, Sivasagar recognizes their strengths in their role on entrepreneurship development, internship planning and research and their mutual interest in engaging themselves in academic as well as co-scholastic cooperation.

H.C.D.G College, Nitaipukhuri, Sivasagar and Aicheng Innovation and Research Pvt. Ltd., Nitaipukhuri, Sivasagar, therefore, agree to establish a programme for cooperation in

the areas of mutual interest and in accordance with the terms and conditions set forth in this Memorandum of Understanding (MoU).

## **Objectives**

The objective is to facilitate collaboration between the two organisations, provide opportunity for students and faculty in areas of learning and research and to promote knowledge on the basis of mutual benefit, good initiatives, and frequent interactions.

H.C.D.G College, Nitaipukhuri, Sivasagar and Aicheng Innovation and Research Pvt. Ltd., Nitaipukhuri, Sivasagar agree on the following terms:

- a) To inculcate the attributes of a successful entrepreneur so that the learners could be a job creator instead of job seeker.
- b) To jointly organize seminars, conferences, workshops on topics of common interests for the benefit of faculty members and students.
- c) To jointly undertake entrepreneurship development, training and internship programmes and to invite each other's faculty to participate in them.

## **Tenure and termination**

This MoU will be effective from the date it is signed by representatives of the two organisations. It will remain valid for 5 years and may be continued thereafter after suitable consideration and agreement.

## **Coordination**

Each organisation shall appoint one member to coordinate the programme on its behalf. Moreover, a committee consisting of the following members will periodically review and find out ways to strengthen cooperation between the two organisations.

- (a) Principal, H.C.D.G. College, Nitaipukhuri
- (b) CEO & MD, Aicheng Innovation and Research Pvt. Ltd.
- (c) IQAC Coordinator, H.C.D.G. College, Nitaipukhuri
- (d) Director, Aicheng Innovation and Research Pvt. Ltd.



## Financial Resource Sharing:

- a) The gross cost of collaborative activities under the MoU would not exceed Rs 20,000 annually.
- b) The share of expenditure between H.C.D.G. College, Nitaipukhuri and Aicheng Innovation and Research Pvt. Limited would be 60:40 basis.

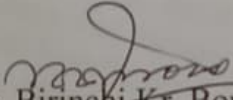
## Arbitration

In case of any dispute relating to any aspect of collaboration under this MoU, the Principal, H.C.D.G. College and CEO & MD, Aicheng Innovation and Research Pvt. Ltd will jointly resolve the dispute in a spirit of mutual respect and shared responsibility.

This MoU is hereby signed by the Heads of the respective organisations.

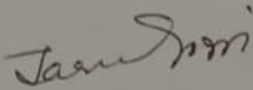
Date: 17<sup>th</sup> October, 2023

Place: Nowjan Village

  
(Dr. Birinchi Kr. Borah)  
Principal

H.C.D.G. College, Nitaipukhuri

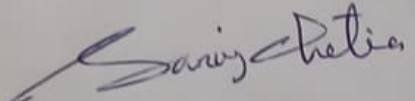
Principal  
H.C.D G. College  
Nitaipukhuri, Sivasagar

  
(Dr. Tarun Gogoi)

Coordinator, IQAC

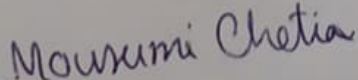
H.C.D.G. College, Nitaipukhuri

Coordinator/Convener  
IQAC  
HCDG College, Nitaipukhuri  
Sivasagar, Assam

  
For,  
Aicheng Innovation And  
Research Pvt. Ltd.  
Managing Director

(Mr. Saruj Chetia)  
CEO & MD

Aicheng Innovation and Research Pvt.  
Ltd.

  
For,  
Aicheng Innovation And  
Research Pvt. Ltd.  
Director

(Mousumi Chetia)

Director

Aicheng Innovation and Research Pvt. Ltd.



**Memorandum of Understanding for Academic Cooperation**  
*between*  
**Department of History, Demow College, Demow**  
*and*  
**Department of History, H.C.D.G. College, Nitaipukhuri**  
Date: 22<sup>nd</sup> January, 2024

Department of History, Demow College and Department of History, H.C.D.G. College, Nitaipukhuri recognizes their strengths in research and education in one or more disciplines of humanities and social sciences and their mutual interest in engaging themselves in academic cooperation.

Department of History, Demow College and Department of History, H.C.D.G. College, Nitaipukhuri, therefore, agree to establish a programme for academic cooperation in the areas of mutual interest and in accordance with the terms and conditions set forth in this Memorandum of Understanding (MoU).

**Objectives:**

The objective is to facilitate collaboration between the two institutions, provide opportunity for students and faculty in areas of learning and research and to promote knowledge on the basis of mutual benefit, good initiatives, and frequent interactions.

Department of History, Demow College and Department of History, H.C.D.G. College, Nitaipukhuri agree on the following terms:

- i) To jointly organize seminars, conferences, workshops on topics of common interests for the benefit of faculty members and students.
- ii) To jointly undertake research and training programmes and to invite each other's faculty to participate in them.
- iii) To exchange faculty and students for the purpose of education and research.
- iv) To jointly conduct short term training courses on topics of common interest.
- v) To exchange information pertaining to teaching, learning resources etc.

**Tenure of MoU:**

The MoU will be effective from the date it is signed by representatives of the two institutions. It will remain valid for 5 years and may be continued further after suitable consideration and agreement.

**Coordination:**

Each institution shall appoint one member from its teaching faculty to coordinate the programme on its behalf. Moreover, a committee consisting of the following members will periodically review and find out ways to strengthen cooperation between the two institutions.

- a) Principal, Demow College
- b) Principal, H.C.D.G. College, Nitaipukhuri
- c) HoD, Department of History, Demow College
- d) HoD, Department of History, H.C.D.G. College, Nitaipukhuri
- e) IQAC Coordinator, Demow College
- f) IQAC Coordinator, H.C.D.G. College, Nitaipukhuri

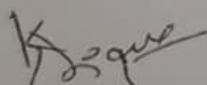
Arbitration:

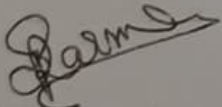
In case of any dispute relating to any aspect of collaboration under this MoU, the Principal, Demow College and Principal, H.C.D.G. College, Nitaipukhuri will jointly resolve the dispute in a spirit of mutual respect and shared responsibility.

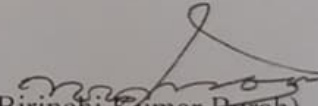
The MoU is signed by the Heads and HoDs of the respective institutions.

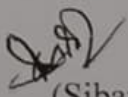
Date: 22<sup>nd</sup> January, 2024

Place: Demow College

  
(Dr. Krishna Jyoti Handique)  
Principal,  
Demow College

  
(Palash Sarma)  
HoD, Department of History,  
Demow College  
*Palash Sarma*  
Head of the Department  
Department of History  
Demow College, Demow  
Sivasagar, Assam

  
(Dr. Birinchi Kumar Borah)  
Principal,  
H.C.D.G. College, Nitaipukhuri  
Principal  
H.C.D.G. College  
Nitaipukhuri, Sivasagar

  
(Sibaranjan Sarmah)  
HoD, Department of History,  
H.C.D.G. College, Nitaipukhuri  
HoD  
Department of History  
H.C.D.G. College, Nitaipukhuri





सत्यमेव जयते

INDIA NON JUDICIAL  
Government of Assam

e-Stamp

Certificate No. : IN-AS76476182403164W  
Certificate Issued Date : 12-Feb-2024 02:07 PM  
Account Reference : NONACC (SV)/ as17024104/ SIVASAGAR/ AS-SV  
Unique Doc. Reference : SUBIN-ASAS1702410443338070632303W  
Purchased by : HCDG COLLEGE NITAI PUKHURI  
Description of Document : Article 5 Agreement or Memorandum of an agreement  
Property Description : NA  
Consideration Price (Rs.) : 0  
(Zero)  
First Party : NICM SIVASAGAR  
Second Party : HCDG COLLEGE NITAI PUKHURI  
Stamp Duty Paid By : HCDG COLLEGE NITAI PUKHURI  
Stamp Duty Amount(Rs.) : 100  
(One Hundred only)



Please write or type below this line

BEFORE THE NOTARY PUBLIC AT SIVASAGAR: ASSAM

DEED OF AGREEMENT

THIS DEED OF AGREEMENT IS MADE ON THIS 13<sup>th</sup> DAY OF  
FEBRUARY 2024 AT SIVASAGAR, DIST. SIVASAGAR, ASSAM,

=BETWEEN=

Contd...to/Pg2

Executed before me  
Kanku Kalita  
Advocate & Notary Public  
Sivasagar District  
Regd. No. - SVN - 07

0029032023

1. Authenticity of this Stamp certificate should be verified at 'www.shikharstamp.com' or using e-Stamp Mobile App of Shikhar Holding.
2. Any discrepancy in the details on this Certificate and as available on the website / Mobile App renders it invalid.
3. The onus of checking the legitimacy is on the users of the certificate.
4. In case of any discrepancy please inform the Competent Authority.

Branch Director  
NICM, Sivasagar / 12, Assam

H.C.D.G. College  
NITAI PUKHURI, Sivasagar



(2)

*[Signature]*  
Branch Director  
NICM, Sivasagar / 02, Assam

*[Signature]*  
Principal  
H.C.D.G. College  
Nitaipukhuri, Sivasagar / 02, Assam

NATIONAL INSTITUTE OF COMPUTER & MANAGEMENT (NICM), With its Branch office at HCB Road, Opposite Central Market Complex, P/o, P/s & Dist. Sivasagar, Assam, represented by its Branch Director, MD. SORIFUDDIN AHMED, S/o Late Sofiquddin Ahmed, R/o West Jamuna Road, Ward No.2, Sivasagar Town, Under Nagarmohal Mouza, P/o, P/s & Dist. Sivasagar-785640, Assam Hereinafter Called the 1<sup>st</sup> Party, (Which expression shall always means and includes its representatives, administrators, executors and assigns etc ) OF THE ONE PART.

"AND"

HEM CHANDRA DEV GOSWAMI COLLEGE, Situated at Nitaipukhuri, P/o Nitaipukhuri, Dist. Sivasagar, Assam, represented by its principal DR. BIRINCHI KUMAR BORAH, Hereinafter Called the 2<sup>nd</sup> Party, (Which expression shall always means and includes its representatives, administrators, executors and assigns etc) OF THE OTHER PART.

WHEREAS the 1<sup>st</sup> party is the owner/franchise of NICM and provides computer education and fashion designing course in Sivasagar district since long back and have good reputation in computer education and fashion designing field.

AND WHEREAS the 2<sup>nd</sup> party is educational institution having goodwill and reputation in the field of education since long back.

AND WHEREAS 2<sup>nd</sup> party approach the 1<sup>st</sup> party and asked the 1<sup>st</sup> party to open their branch in their college premises to give computer education course and fashion designing course to their students at cheapest monthly fees and the 1<sup>st</sup> party have agree with the proposal of the 2<sup>nd</sup> party and agreed to open their branch in the college premises.

AND WHEREAS both the parties amicably agreed to abide by the following terms and conditions to avoid dispute and misunderstanding in near future.

NOW IN PURSUANCE OF THE ABOVE BOTH THR PARTIES HAVE MUTUALLY AGREES AS UNDER.

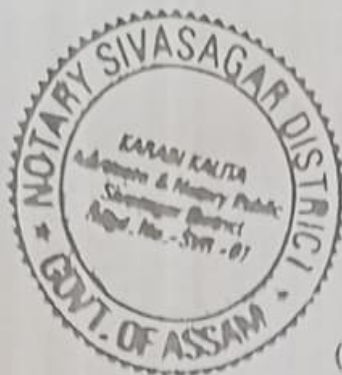
1) That the 1<sup>st</sup> party hereby agree to open their branch at the college premises of the 2<sup>nd</sup> party for providing computer education course and fashion designing course to the students of college of the 2<sup>nd</sup> party.

2) That the 2<sup>nd</sup> party shall provide one room to conduct class to approve course where 1<sup>st</sup> party shall carry their computer education class and fashion designing class and 2<sup>nd</sup> party have not charge any monthly rent for the said class room.

Contd...Pg3

Executed before me  
*[Signature]*  
Karnal Kalia  
Advocate & Writam Road  
Sivasagar District  
Road, No. - 579 - 01  
Dist. of Assam





(3)

*[Signature]*  
Branch Director -  
NICM, Sivasagar / 02, Assam

*[Signature]*  
Principal  
H.C.D.G. College  
Nitaibukhuri, Sivasagar

3) That this agreement shall commence on and from 13-02-2024 for a initial period of 05 (Five) years and after completion of this reserved period if 2<sup>nd</sup> party desire to continue then a fresh agreement will executed between the parties on fresh terms and conditions.

4) That the 2<sup>nd</sup> party hereby undertake and promise to provide free of cost electricity supply, power backup facility, office assistant for collection of fees and admission etc.

5) That the 2<sup>nd</sup> party hereby undertake and promise to provide free of cost computers and necessary accessories to be required for the purpose of opening the branch and all the computers and accessories are always kept in the safe custody of the 2<sup>nd</sup> party and for any kind of theft or damage 1<sup>st</sup> party shall not held liable.

6) That maintenance and repairing charge of computers which will require during existence of this agreement shall paid and borne by the 2<sup>nd</sup> party.

7) That 1<sup>st</sup> party hereby undertake and promise to engage/provide highly skilled computer faculty to give computer education and fashion designer for conduct fashion designing class to the students of the 2<sup>nd</sup> party.

8) That examination which will held after completion of duration of course will conducted under sole supervision of the 1<sup>st</sup> party.

9) That required admission Forms, money receipt book and certificate / diploma are provided by the 1<sup>st</sup> party.

10) That all advertisement cost such as Flex banner and signboards are to be borne by the 1<sup>st</sup> party.

11) That the 1<sup>st</sup> party hereby undertake and promise to organize skill development awareness program with an interval of 3-6 months.

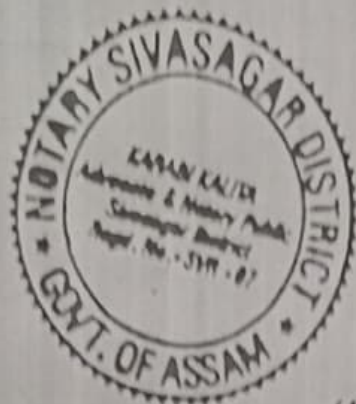
12) That the 1<sup>st</sup> party hereby undertakes and promises to provide special computer course for maximum 1-year diploma course and minimum 03 months certificate course at reasonable and affordable discount rate for students and course and rates must be on mutual understanding of both the parties.

13) That after completion of the course 1<sup>st</sup> party shall issue certificate to the successful students from their end.

14) That it is amicably settled between the parties that out of total fees collection 60% of the total goes in favour of 1<sup>st</sup> party and remaining 40% goes in favour of College development fund account.

Executed before me  
*[Signature]*  
Karan Kalita  
Advocate & Notary Public  
Sivasagar District  
Regd. No. - SVM - 01  
Govt. of Assam





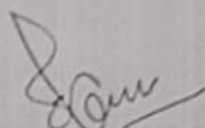
(4)

15) That in the event of termination of this agreement prior to reserved period in that event either party shall serve 06 months prior notice to other.

IN WITNESSES, HEREOF BOTH THE ABOVE PARTIES ARE SIGNED THIS DEED OF AGREEMENT ON THE DAY MONTH AND YEAR 1<sup>ST</sup> ABOVE WRITTEN AT SIVASAGAR.

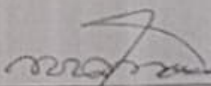
WITNESSES:

1. MRS. SORIA BEGUM  
D/o - Late Anwar Ali  
West Pamuna Road,  
Sivasagar,  
9954457146.

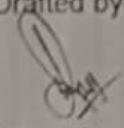
  
Branch Director  
NICM, Sivasagar 782 02, Assam

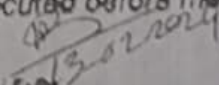
1<sup>st</sup> Party.

2. G. Chetiv  
C/o R. Chetiv  
H.D.G. College,  
Nitalpukhuri,  
9957911579

  
2<sup>nd</sup> Party  
Principal  
H.C.D.G. College  
Nitalpukhuri, Sivasagar

Drafted by-

  
(Utpal Roy) Advocate.

Executed before me  
  
Karabi Kalita  
Advocate & Notary Public  
Sivasagar District  
Regd. No. - 519 - 87  
Govt. of Assam

NOTARY PUBLIC