

## **IQAC Meeting**

### **Agenda of IQAC Meeting:**

Date: 29-12-2021

1. Chairperson's gracing of the chair.
2. Objectives of the meeting - Coordinator
3. Minutes of the last meeting - Discussion
4. Discussion on pending programmes of the IQAC.
5. Discussion on reviewing the activities of all existing cells of the college.
6. Discussion on different activities of NSS during the session.
7. Others.
8. Chairperson's remark
9. End of the meeting.

### **Minutes of the meeting**

A meeting was held in the Conference Hall on 29-12-2021, presided by the Principal, Dr. Sanjib Borgohain. Dr. Tarun Gogoi, Director of RUSA of the college, intimated all about the latest rules and regulations of RUSA. The Co-ordinator of IQAC, Dr. Gitali Saikia mentioned the preparation for inspection of NAAC. Shivarajan Sarmah, Associate Professor of History, earnestly requested all faculties to work more seriously for the same. Dr. Diganta Gogoi, HoD of the Assamese department stressed that all Cells of the college should more actively initiate different programmes. He also requested the Principal to monitor varied Cells of the college. Bitul Saikia, Assistant Professor of Political Science, viewed to initiate departmental activities. Horen Bhuyan, Assistant Professor of History, summed up different activities of NSS. Horen Bhuyan also suggested reshuffling the cells of the college. The Principal suggested creating seven groups for the preparation of inspection of NAAC. The Co-ordinator of IQAC, Dr. Gitali Saikia pointed all faculties review the recent reports of colleges inspected by NAAC. Moreover, she viewed that to enhance Skill Development Course and collect fees from students for the same with due permission from Governing Body ought to be taken. The meeting was ended by Principal's suggestion, where he stressed work more seriously for the upcoming inspection of NAAC.

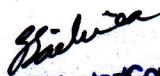
### **Resolutions:**

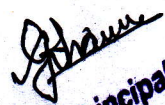
- 1 Resolution was taken to strengthen all college cells for more actively initiating different programmes.

1. The Co-ordinator of IQAC, Dr. Gitali Saikia, suggested all faculties to review the recent reports of colleges inspected by NAAC.
2. A resolution was taken to collect fees from students for pursuing add on courses in college with due permission from Governing Body of the college.

**Action taken report:**

1. The Principal of the college had taken various steps to strengthen and monitor various Cells.
2. The Governing body had permitted to collect fees from students for pursuing skill development courses in the college.

  
Coordinator/Convener  
IQAC H.C.D.G. College,  
Nitaipukhuri, Sivasagar  
Assam

  
Chairperson, Principal  
H.C.D.G. College  
Nitaipukhuri, Sivasagar

## IQAC Meeting

29<sup>th</sup> December 2021

Members Present:

Chairperson: Dr. Sanjb Borgohain

Convener: Dr. Gitali Saikia

Members Present:

1. Kabis (Phanidhen Saha)
2. Imi (Tarun Sengupta)
3. Appi (Manasli Cypri) 29/12/21
4. Das (Nira Das)
5. Shi
6. Borhali (Borhali Saikia Senapati)
7. Bipin Dutta
8. Shi
9. Remur
10. Kabere Chongmai