

## **IQAC Meeting**

### **Agenda of IQAC Meeting:**

Date: 15-09-2021

1. Chairperson's gracing of the chair.
2. Objectives of the meeting- coordinator
3. Minutes of the last meeting-Discussion
4. Continuation of Sattriya Nritya and Beauty Therapy classes during the Pandemic period
5. 7 Day Career Counselling Workshop held in collaboration with Bir Lachit Barphukan College
6. Special Talk Programme on Cinema and Literature
7. Bridge Course for BA 1<sup>st</sup> Semester students
8. Enactment of a 'Chotal Nat' (a play- Gharar Sadhu) and Prize Distribution Ceremony of State Level Literary Competition organized by IQAC
9. Teacher Appointment (Contractual/Tutor)
10. Others.
11. Chairperson's remark
12. End of the meeting.

### **Minutes of the meeting**

An IQAC quarterly meeting is held today on 15 September 21 to discuss some important matters. The meeting is presided over by the Chairperson of IQAC and principal of the college, Dr. Sanjib Borgohain. Coordinator Dr. Gitali Saikia states the objectives of the meeting. Then the coordinator places the minute of the last meeting and the house approves it. Today a discussion is held on whether Sattriya Nritya and Beauty Therapy Certificate Course could be continued during pandemic period. Rajani Dutta and other members state that as per the Govt. SOP such classes could not be continued because minor students are prohibited to attend schools, and a number of school children took admission in Sattriya Nritya class. The house also discusses

whether Beauty Therapy classes could be opened. But a resolution is finally taken that till a new SOP would be issued by the government such classes should be closed.

The coordinator says that a & Day Career Counselling Workshop (Online) is organized by IQAC and Career Counselling Cell jointly with IQAC and Career Counselling Cell of Bir Lachit Barphukan College, Sivasagar, and All Assam Students' Union (AASU) from 17 Sep. to 23 Sep. 2021. Coordinator Gitali Saikia informs the house about the agenda-schedule of the proposed workshop as follows:

Schedule of the workshop: ( Time: 6 pm—7.30 pm everyday)

17/09/21 Inauguration by Sri Drarma Kanta Mili, ACS, Director, Higher Education, Assam.

17/09/21 Current Trends in Education and Job Opportunities in India and Abroad. Resource person: Jagadish Chandra Paul, Manager, SBI, SARB, Jorhat.

18/09/21 Choosing a Career Path After College . Resource Person: Dr. Dipima Buragohain, Associate Professor, Jilin University, China.

19/09/21 How to Prepare for Civil Service Examination. Resource Person: Sri Bishnu Kamal Borah. Deputy Comissioner, Sivasagar District.

20/09/21 Entrepreneurship Prospects and Career. Resource person: Dr. Sunil Kumar Saikia, Director, MBA, Guwahati Commerce College.

21/09/21 Preparation for Combined Competitive Examinations. Resource person: Dr. Debajit Nath, Addl. SP, Sivasagar.

22/09/21 Kick Start Your Film Making Career. Resource person: Faruq Iqbal, HoD, Dept. of Audio & Sound Engineering, Dr. Bhupen Hazarika Regional Govt. Film and Television Institute. Guwahati.

23/09/21 Role of Soft Skills in Personality Development. Resource person: Dr. Pratim Sharma, Associate Prof., Dept. of English, Dikhowmukh College, Sivasagar.

The house approves the programme and appreciates such endeavour.

IQAC of HCDG College, Nitaipukhuri, and Reading and Cine Club proposes a Special Lecture programme which to be held on 28<sup>th</sup> September 2021. Eminent National Film Critic (Golden Lotus award winner) Manoj Barpujari would be invited to deliver lecture on "Cinema and Literature". The house then approves the programme.



The coordinator then states that a Bridge Course for BA 1<sup>st</sup> Semester students would be organized on 1<sup>st</sup> October 2021. Everybody says that bridge course, Yoga and Mediation Course, and Gender Equity programme should be taken by different cells and bodies of the college, in collaboration with government and non-government organizations. The members of IQAC say that will fully support and help to organize such programmes.


Then the house takes resolution to invite a theatre group to enact an innovative play (a Chotal Nat), 'Gharar Sadhu', scripted and directed by eminent play-wright-director Saponjyoti Thakur. On the same day the prize distribution ceremony of the State Level Literary Competition held among the college students of Assam will also be held.

Dipali Gogoi, Vice-principal of the college, suggests the principal to appoint contractual teacher or tutor in those departments where teachers are not sufficient. In English Department one post is lying vacant, and one teacher is on maternity leave. The principal states that though fund is not enough to appoint a teacher on contractual basis, he will look into the matter. Then the Chairperson appreciates everybody for their valuable suggestion and advice.

**Action taken report:**

1. Whatsapp groups of BA third semester and fifth semester are formed for online mentoring.
2. Online Classes have been taken ( Degree students)
3. Online Internal Assessment examinations are held.
4. Backlog examinations are held.

  
Coordinator/Convener  
IQAC, H.C.D.G. College,  
Nitaipukhuri, Sivasagar  
Assam

  
Chairperson  
Principal  
H.C.D.G. College  
Nitaipukhuri, Sivasagar



## IQAC Meeting

15<sup>th</sup> September 2021

Members Present:

Chairperson: Dr. Sanjb Borgohain

Convener: Dr. Gitali Saikia

Members Present:

1. ~~Pradeep~~ (Phani dhor senties)
2. ~~Appi~~ (Manashi Cypri) 15/9/21
3. ~~Pradeep~~ (Tarun Soni)
4. ~~Das~~ (Nira Das)
5. ~~Das~~
6. ~~Das~~ (Bomali Saikia Senoual)
7. ~~Bipin Datta~~
8. ~~Pradeep~~
9. ~~Pradeep~~
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